

CBCA Board Minutes
January 18, 2021

Members Present: Brown, Johnson, Kruse, Lipert, Osborn, Schiefen, H. Schwartz, J. Schwartz, Wiltse, and Wittler.

Absent: Heckman

Also present: Carrie Larsen office manager, Darlene Pohlman

Meeting convened via Zoom at 7 p.m. by President Johnson. Motion by H. Schwartz, second by Osborn to approve the agenda. Motion passed.

Motion by Lipert, second by Kruse to approve the minutes of the previous meeting. Motion passed.

Motion by Osborn, second by Wittler to approve the treasurer's report. Motion passed.

Standing Committees:

Midge control: no report

Water Quality: no report

Commons: Wiltse reported he had cleared snow from the walking trail and spoke to Land about clearing snow from streets.

Discussion of plastic irrigation pipes in spillway between 640 and 700 Brookside. Johnson to write property owners reminding them of city's drainage easement.

Scheifen to review list of drains to be cleaned regularly and confirm locations.

Insurance & Investments: no report.

Membership Relations: no report.

Safety: no report.

Security: no report

New business:

- New members
 - none

- Osborn nominated Johnson for president, H. Schwartz for vice-president, Osborn for treasury, and Wittler for secretary. Second by Lipert. Motion passed.
- Annual meeting reviewed. Firefighters Reception Hall is a good location but need to improve their internet access. Election software generally worked well.
- Discussion of updating directory listings. Wittler to work with Larsen to do a personalized email to each member asking them to review and correct any information we have on file. Alphabetical listings in the back of directory will be revised to include both a lake street address and a separate mailing address, if applicable. Goal is to have directory out early March, once we have updated anti-zebra mussel procedures finalized.
- Kruse and his committee to finalize new anti-zebra mussel procedures and present at February meeting.
- Wittler advised he had confirmed with Roger Schwisow that the city would not take over maintenance of our private streets unless we repaved them to city specifications. Schwisow had recently gone through the process in a development he was building.
- H. Schwartz reported that metal plaques approximately 2 ½ inches by 6 inches (longer if needed) could be purchased, engraved, and mounted on the back top rail or benches on trail at a cost of \$10 to 20.
- Osborn and Larsen working on updating the invoice for dues to be delivered by email.
- No new information on transitional living facilities.
- Discussion of website. Brown, Schiefen and Larsen to advise Harvey Swanson that we want a simplified website that does not need to do our accounting or billing of dues. Main items for the website would include meeting agendas, minutes, bylaws, covenants, boat registrations and a membership directory (perhaps including photographs of houses).

Old business: none

Executive session: An executive session was held to discuss delinquent dues and collection efforts.

Meeting adjourned at 8:45

Terry Wittler, Secretary
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